

# **Audit Manager**

### **Who We Are**

The culture at SDK is evident the minute you walk in the door. We believe in teamwork and in treating each other with care and respect. This philosophy, in turn, is how we aspire to work with our clients.

We have an open-door policy and believe in every member of our team working with clients. It is this nurturing of employees and clients that sets us apart and is clearly stated in the firm's mission; To help our clients and people maximize their business and personal potential.

SDK offers a great work environment, teamwork culture, and competitive benefits package.

## What to Expect as Audit Manager at SDK

The Manager is the liaison between the Shareholder, the client, and the professional staff. Managers are responsible for managing multiple client engagements simultaneously, and coordinating engagement workflow. Managers develop relationships with the clients/business owner.

We are a hybrid employer and require three days a week in the office/at the client location. Client work includes travel to client sites, both locally and in the five-state area (approximately 10%).

Responsibilities of an Audit Manager include:

- Act as a liaison between shareholders, clients and professional staff to ensure client's needs/expectations
  are met
- Lead team members in the general audit processes.
- Implement new audit standards and accounting standards.
- Lead meetings with client or board to present financial statements, required communications and/or management letters, and post audit.
- Develop and train Staff and Seniors.
- Participate in employee feedback and discussion.
- Execute marketing objectives.

#### **Who You Are**

At SDK we believe that people are our finest asset and strive to teach and guide our people to the next levels in their careers.

You are a good fit for this role if:

- You believe in your own ability to get things done and be successful while maintaining open
- communication within your team.
- You have strong communication skills, both written and verbal, and can effectively articulate
- both the big picture and the details.
- You focus on client service and believe that how you represent yourself represents the firm as a whole.
- You set challenging personal and client service team goals and take action to achieve them.
- You have five years to ten years of public accounting experience and your bachelor's degree in accounting.
- You have Strong GAAP and audit standards knowledge.
- You have a basic understanding of the principles of strategic planning.



- You can demonstrate knowledge of global and strategic business issues affecting the firm and the profession.
- Knowledge of CCH Axcess, GFR Caseware preferred.
- You have your CPA.
- You have a valid driver's license and vehicle for occasional same-day travel for work at client's offices, meetings, and seminars.

### Is This You?

If reading through this excites you and you are ready to learn more, let's chat!

If you are ready to apply, you can send a cover letter and resume to HR Manager Tiffany Hand at <a href="mailto:thand@sdkcpa.com">thand@sdkcpa.com</a>.

You can also learn more about your future career with SDK and by visiting our careers page at <a href="mailto:sdkcpa.com/careers">sdkcpa.com/careers</a>.

SDK CPAs is an EEO/AA employer

SDK CPA is a hybrid employer requiring at least 3 days of work each week to be completed in the office or at client's site