

Audit Senior

Who We Are

The culture at SDK is evident the minute you walk in the door. We believe in teamwork and in treating each other with care and respect. This philosophy, in turn, is how we aspire to work with our clients. We have an open-door policy and believe in every member of our team working with clients. It is this nurturing of employees and clients that sets us apart and is clearly stated in the firm's mission; To help our clients and people maximize their business and personal potential.

SDK offers a great work environment, teamwork culture, benefit plan including paid time off, holidays, medical, life and disability insurance, flexible spending accounts, retirement planning, a free membership to the fitness center located in our building.

What to Expect as Audit Senior at SDK

This position will work closely with shareholders and staff on all phases of a project and engagement management for multiple clients. Seniors have significant contact with clients/accounting staff/officers and perform most work assigned with minimal of supervision.

- Plan, execute, direct and complete external audits in a variety of industries.
- Examine and evaluate financial and information systems, recommending controls to ensure system reliability and data integrity.
- Prepare audit programs, time budgets and planning documentation.
- Supervises and conducts audit and review engagements.
- Detailed testing on various areas of the audit or review engagements.
- Supervise the assignments of duties to, and the training of, employees assigned to engagement
- Display appropriate delegation of work to staff.
- Communicate job status to schedulers.
- Review workpapers and financial statements before submission to management.
- Review and analyze client internal control.
- Direct and control concurrent assignments to successful completion.
- Prepares routine client correspondence and management letter for approval and signature of a shareholder.
- Reviews management letter comments, proposed adjustments, and draft financial statements with clients.
- Prepares presentation information for client/owner presentations.
- Complete Assignment Performance Reviews for staff
- Participate in on-the-job training and New Hire Orientation.

- Execute marketing objectives to include membership in community/business group.

Who You Are

At SDK we believe that people are our finest asset and strive to teach and guide our people to the next levels in their careers.

You are a good fit for this role if:

- You believe in your own ability to get things done and be successful while maintaining open communication within your team.
- You have strong communication skills, both written and verbal, and can effectively articulate both the big picture and the details.
- You focus on client service and believe that how you represent yourself represents the firm as a whole.
- You set challenging personal and client service team goals and take action to achieve them.
- You have two to five years of public accounting experience, your Bachelor's degree in Accounting, and you have or are pursuing your CPA.
- You have a valid driver's license and vehicle for occasional same-day travel for work at client's offices, meetings, and seminars.

Is This You?

If reading through this excites you and you are ready to learn more, let's chat!

If you are ready to apply, you can send a cover letter and resume to HR Manager Tiffany Hand at thand@sdkcpa.com.

You can also learn more about your future career with SDK and by visiting our careers page at sdkcpa.com/careers.

SDK CPAs is an EEO/AA employer