

Tax Manager

Who We Are

The culture at SDK is evident the minute you walk in the door. We believe in teamwork and in treating each other with care and respect. This philosophy, in turn, is how we aspire to work with our clients. We have an open-door policy and believe in every member of our team working with clients. It is this nurturing of employees and clients that sets us apart and is clearly stated in the firm's mission; To help our clients and people maximize their business and personal potential.

What to Expect as a Tax Manager at SDK

The Manager is the liaison between the shareholder, the client, and the professional staff. Managers are responsible for managing multiple tax projects and client engagements simultaneously, and scheduling, staffing, and coordinating engagement workflow. Managers develop relationships with clients/business owners.

As a Tax Manager with SDK you can expect the following:

- Preparing complex returns and being responsible for tax engagements along with beginning to review returns. With the preparation, you will also begin to perform regular billing responsibilities and monitoring time budgets of returns.
- Communicating directly with clients including recommendations, technical issues, articles, proposals, etc. You will also assist in preparing proposals and attending proposal presentations to potential clients. Many times, you will be a liaison between Shareholders, clients, and professional staff and will need to ensure that client's needs and expectations are met.
- Identifying and understanding tax law developments and the impact on your client's business. You will conduct research and provide thorough conclusions and supporting documentation, possibly including conducting educational seminars both internally and to clients.
- Focusing on efficiency, but not relinquishing quality. You will work with Staff and Seniors on engagements and will demonstrate proper delegation of work and communicate your expectations to ensure projects are completed on time and within budget. Providing feedback and completing Assignment Project Review for Staff/Seniors will assist in determining the success of each project.

Who You Are

At SDK we believe that people are our finest asset and strive to teach and guide our people to the next levels in their careers. We like to say that there are no big egos here, just a few mid-sized ones!

You are a good fit for the Tax Manager role if:

- You believe in your own ability to get things done and be successful while maintaining open communication with your team.

- You have strong communication skills, both written and verbal, and can effectively articulate both the big picture and the details.
- You enjoy the challenge of new and changing tax law and determining how it will impact your clients, the firm, and the industry.
- You focus on client service and believe that how you represent yourself represents the firm as a whole.
- You set challenging personal and client service team goals and take action to achieve them.
- You have five to ten years of public accounting experience, your Bachelor's degree in Accounting, and are a licensed CPA.

Is This You?

If reading through this excites you and you are ready to learn more, let's chat!

If you are ready to apply, you can send a cover letter and resume to HR Manager Tiffany Hand at thand@sdkcpa.com.

You can also learn more about your future career with SDK and by visiting our careers page at sdkcpa.com/careers.

If you would like a full copy of the job description, email thand@sdkcpa.com

SDK CPAs is an EEO/AA employer